

Croydon Council

REPORT TO:	GENERAL PURPOSES AND AUDIT COMMITTEE 23 SEPTEMBER 2015
AGENDA ITEM:	11
SUBJECT:	COUNCIL MEETING DATES 2016/17
LEAD OFFICER:	BOROUGH SOLICITOR AND MONITORING OFFICER
WARDS:	ALL
CORPORATE PRIORITY/POLICY CONTEXT: The dates for full Council are proposed to facilitate early production of the Council diary. This is in accordance with article 1.03 of the Constitution in particular 1.03 (4) [enable decisions to be taken efficiently and effectively] and 1.03 (8) [provide a means of improving delivery of services to the community].	
FINANCIAL SUMMARY: There are no financial implications arising from this report.	
FORWARD PLAN KEY DECISION REFERENCE NO.: Not an executive decision	

For general release

RECOMMENDATIONS

1. The Committee is asked
 - 1.1 To approve on behalf of the Council the schedule of Full Council meeting dates for 2016/2017

2. EXECUTIVE SUMMARY

- 2.1 Members are asked to consider for approval the proposed schedule of dates for Council Meetings for the Council year 2016/2017. The early approval of these dates will facilitate the production of the Council Diary.

3. DETAIL

- 3.1 The Council's Constitution stipulates that seven meetings of the Full Council including Annual and Council Tax meetings shall be held in each year. The Annual meeting is generally held in May.

The Council Procedure Rules, Part 4A of the Council's Constitution, provide

that responsibility to determine the dates of the ordinary Full Council meetings rests with the General Purposes and Audit Committee. The proposed dates for consideration for the Council year 2016/2017 are listed below:

- 18 July 2016
- 17 October 2016
- 5 December 2016
- 30 January 2017
- 27 February 2017 (Council Tax Meeting)
- 24 April 2017
- 22 May 2017 (Annual Council)

4. CONSULTATION

4.1 The dates proposed in this report are based on a number of considerations. These include showing consideration to statutory requirements and the need to avoid school holiday dates. The dates are otherwise set by reference to the Municipal year which runs from May to May and the Financial year which runs from 1 April to 31 March. An example of the considerations taken into account when setting Committee dates are:

- **January/February** –The London Grants Committee requires a decision from member authorities by 31 January of each year. The School Admissions policy for the coming Academic year has to be adopted.
- **March** - Council Tax must be set by a Billing Authority before 11 March immediately preceding the financial year in which it is to have effect. It must not however be set before, whichever is the earlier, March 1 or the date of the issue to the Authority of the last precept set by a major precepting authority.
- **May** – Annual Council

5. LEGAL CONSIDERATIONS

5.1 Schedule 12 of the Local Government Act 1972 requires the Council to hold an annual meeting and such other meetings as it may determine.

6. EQUALITIES IMPACT

6.1 Consideration to the timing of school holiday dates has been made when setting the proposed dates. Caring responsibilities of Members and staff impact on their ability to attend meetings during school holidays.

CONTACT OFFICER:

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BACKGROUND DOCUMENTS:

None